

# PRIVACY POLICY

Kizz Kiss institute is a professional organiser dedicated to promotion of dance and organisation of KIZZ KISS Festival. This is our privacy policy and it applies whenever you access our website.

Kizz Kiss institute is committed to complying with the GDPR (General Data Protection Regulation) and protecting the personal information that you share with us. We understand the importance of maintaining your trust and confidence and shall use all reasonable measures to ensure that the personal information you provide remains private and is used only as set out in this policy.

## **What kinds of personal information do we collect?**

- name and surname,
- email address.

The processing of personal data, subject shall always be in line with GDPR, and in accordance with the country-specific data protection regulations applicable to Kizz Kiss institute.

\*\*\*Our website is not intended for children under 16 years of age. We do not knowingly collect personal information from children under 16. If you are under 16, please do not provide any information on this website.

## **What do we use the information we collect for:**

The information we collect may be used for:

- the purpose you provided it to us, such as account registration, membership, subscriptions or to complete transactions and reasonably related purposes;
- to verify your identity;
- to provide customer service and review issues with your membership or your use of our Services;
- to update you on changes to our Services, this privacy policy and other administrative communications;
- to authorize payment, whether through secure third party credit card processing gateways or other payment methods;
- to improve our products and Services;
- to customize the content available through our Website;
- to enable you to share your experiences using our Services with others;
- to allow you to log in, share information or “like” us through social media accounts; or
- to help provide technical and product support to our users.

How can you access and correct your personal information? Simply contact us via [kizzkiss.festival@gmail.com](mailto:kizzkiss.festival@gmail.com). We will require you to verify your identity and to specify what information you require.

## **How do we collect and hold personal information?**

Kizz Kiss institute collects your personal data by:

- registering on our website
- subscribing to our newsletter
- filling in contact forms
- direct communication by chat box

Besides the above mentioned, we also use the following:

- Facebook
- Google Analytics
- Twitter
- YouTube
- Instagram

(they collect your IP address as well and have their Privacy Policies)

We will take reasonable steps to protect the security of personal information. Our personnel are required to respect the confidentiality of personal information and the privacy of individuals. We take reasonable steps to protect personal information held from misuse and loss and from unauthorised access, modification or disclosure, for example by use of physical security and restricted access to electronic records. Where we no longer require your personal information we will take reasonable steps to destroy it.

### **The legal basis of the processing**

The legal basis for the processing of your personal data is based on your participation in our events, your visit to our website or is otherwise in our legitimate interest in accordance with the GDPR, which consists of achieving the purposes mentioned above.

No marketing communication is to be sent out (using personal data informations) without freely given, specific, informed, and unambiguous. Persons are not allowed to purchase any kind of (own) advertisements.

Kizz kiss Institute have a right to delete any kind of marketing campaign on KIZZ KISS FB page, KIZZ KISS IG Or KIZZ KISS web, which does not comply with KIZZ KISS festival (for example: marketing of other festivals) relevant laws, policies, and regulations.

### **Cookies**

This website uses so-called cookies. A cookie is a file that can be stored on your computer as you visit a website. In principle, cookies are used to offer users additional functions on a website. For example, they may be used to help you navigate the site, allow you to continue using a site as you left it and/or save your preferences and settings when you return to the site. Cookies cannot access, read or modify any other data on your computer.

If you do not wish to accept cookies, please change your browser settings accordingly. Please note that this may limit the functionality of the website.

### **Your personal rights at a glance**

- Right to information: You have the right to know from us whether and to what extent we process your data.

- Right to correction: If we process incomplete or inaccurate personal data from you, you can request their correction or completion at any time.
- Right to erasure: If we process your personal data unlawfully, you may ask us to delete your personal data. There may well be reasons opposing an immediate deletion. (Retention requirements or other legal obligations).
- Right to restriction of processing: you contest the accuracy of your personal data, for a period enabling us to verify the accuracy of the personal data; the processing is unlawful and you oppose the erasure of the personal data and request the restriction of their use instead.
- Right to Data Transferability: You have the right to request the transfer / transfer of data provided by you, provided the processing is done on the basis of a consent or a contract.
- Right of objection: If the processing of your personal data serves the purpose of performing public-interest tasks, or if we have a legitimate interest, you can object to this data processing if there is a legitimate interest in your personal data.
- Right to complain: If, in your opinion, the processing of your personal data violates Slovenian or European data protection law, please contact us to clarify any questions. Of course you have the right to complain to the Slovenian Data Protection Authority (Republika Slovenija, Informacijski pooblaščenec, Dunajska cesta 22, 1000 Ljubljana, gp.ip@ip-rs.si) or to a supervisory authority within the EU.
- Asserting the rights: In order to assert one of the mentioned rights, please contact us by email at kizzkiss.festival@gmail.com. We're here to help.
- Confirmation of identity: To protect your rights and your privacy, we are entitled to request proof of identity in case of doubt.
- Excessive use of rights: If you claim one of the aforementioned rights and it is manifestly unfounded or particularly frequent, we are entitled to demand a reasonable processing fee or to refuse to process the application.

### **Changes to the privacy policy**

We reserve the right to change this privacy policy at any time, observing the applicable law. The current status is January 2019.